

# MELANIE MAXINE DOUCET

## OBJECTIVE

---

To gain employment in the field(s) of research, teaching and/or project or program management with a focus on social issues, social policy, social work intervention and prevention initiatives seeking to improve child, youth and family outcomes, especially pertaining to those in the child protection system.

## QUALIFICATIONS

---

- Over a decade of experience in the fields of research, project coordination/management and governmental social policy
- Excellent business, organizational and project management skills with extensive skills and education in the research field
- Fluent in English and French, including excellent translation skills (English to French/French to English)
- Author of several policy publications and speaker at over a dozen professional conferences
- Dedicated, passionate and hard worker who is a fast and eager learner; sociable and charismatic with excellent cooperative and leadership skills

## EDUCATION

---

Sept 2013-present McGill University, School of Social Work, Montreal QC

### *Doctorate in Social Work*

- Currently completing second year of PhD program. Thesis research will be focusing on the experiences of youth transitioning out of the foster care system and informing child welfare policy reform.

Sept 2005-May 2008 University of New Brunswick, Fredericton N.B.

### *Masters in Interdisciplinary Studies*

- May 2008 (4.2 GPA cumulative average). Thesis research focused on the effects of classroom disciplinary climate on students' attitudes and educational success.

Sept 2001-May 2003 Saint Thomas University, Fredericton N.B.

### *Bachelor of Applied Arts in Criminal Justice*

- Graduated May 2003 with a 4.1 GPA overall average

1999-2001

NBCC Miramichi, Miramichi, N.B.

### *Criminal Justice Diploma*

- Graduated with honours (95% average)

1998-1999 Université de Moncton, Moncton, N.B.

***Bachelor of Arts***

- Completed the introductory 1<sup>st</sup> year program “L’Odyssée Humaine”

1998 Polyvalente W.-A.-Losier, Tracadie-Sheila, N.B.

***Academic Diploma***

Graduated with honours

---

**EMPLOYMENT EXPERIENCE**

---

June 2015 – present École nationale d’administration publique (ÉNAP),  
Montreal, QC

***Youth Leader, Youth Engagement Steering Committee***

- Assist with the development and implementation of the Étude longitudinale sur le devenir des jeunes placés au Québec et en France (Longitudinal study on the outcomes of youth in care in Quebec and France).

September 2014 – present McGill University, Centre for Research on  
Children and Families (CRCF), Montreal, QC

***Research Assistant***

- Assist and lead research projects with local social service agencies as part of the Building Research Capacity (BRC) with First Nations and Mainstream Youth Protection Services in Quebec Participatory Research Training Fellowship such as the Client Satisfaction Survey, Long-term Care Project and Projet d’élaboration d’un guide d’intervention adapté à la situation particulière des enfants vivant dans les sectes.
- Activities include but are not limited to: organizing and attending meetings, synthesizing meeting minutes, developing and presenting PowerPoint presentations, project management activities, data analysis and research dissemination.

August 2014 – present McGill University, School of Social Work,  
Montreal, QC

***Sessional Instructor***

- Instructor of Master’s level course SWRK 602 Youth Justice.

June 2008 – July 2014 Government of New Brunswick, Department of  
Education and Early Childhood Development, Fredericton, N.B.

***Integrated Service Delivery Project Officer***

- Development, writing, design and public release of the government’s response to the N.B. Ombudsman and Child and Youth Advocate’s recommendations contained in the *Connecting the Dots* and *Ashley Smith* reports, entitled: *Reducing the Risk, Addressing the Need: Being responsive to at-risk and highly complex children and youth.*
- Consulting with various departmental and non-governmental

stakeholders in the formulation of the government's response report

- Developing a subsequent government action plan pertaining to each recommendation outlined in the *Connecting the Dots* and *Ashley Smith* reports and tracking its progress
- Developing various Integrated Service Delivery-related meeting agendas, taking minutes and developing Records of Decision for distribution
- Conducting research on governance and putting together information packages
- Day to day administrative tasks (e.g., planning and scheduling meetings, responding to emails, printing documents, translation requests), as well as support to the Project Director and Regional Coordinators
- Day to day project management tasks, such as developing a Project Implementation Plan, oversight and tracking Project Implementation Plan activities, creating task lists and addressing risks and issues
- Responsible for the development of the project's Business Case
- Communications activities (e.g., briefing notes, newsletters, press releases, updating documents) and the development of marketing products related to the project with the assistance of consultants and Communications New Brunswick (CNB) (e.g., pamphlets, web page and promotional video)
- Maintaining communication with a wide range of project stakeholders across the province, such as university, regional government departments and agencies and community-based organizations
- Providing assistance to experts and consultants with the development and finalization of project documents (e.g., Privacy Impact Assessments, business requirements)
- Assisting the regional demonstration sites with various Project Implementation Plan activities, responding to questions, addressing issues and providing solutions
- Overseeing project linkages to youth engagement and community mobilization with the assistance of stakeholders and partners
- Accurate translation of all documents, minutes and communications materials for the project
- Proof-reading all project materials and documents prior to distribution and/or public release
- Developing, updating and delivering PowerPoint presentations at various meetings, workshops and conferences across the province and Canada
- Providing project progress updates, with the Project Director, to the various governance stakeholders (e.g., Directors, Assistant Deputy Ministers, Deputy Ministers and Ministers)

May 2008 – September 2008                      Health and Education Research  
Group, University of New Brunswick, Fredericton, N.B.

***Research Assistant***

- Assisting in delivering interviews with Alternative Education sites throughout the province

- Recording interviews and data collection

November 2004 – May 2008 Canadian Research Institute for Social Policy (CRISP), University of New Brunswick, Fredericton, N.B.

***Administrative and Research Assistant***

- Day to day office and reception tasks, as well as support to CRISP faculty and staff
- Communicating with a range of university, government, and private sector departments and agencies across Canada
- Assisting in tasks for research projects, such as retrieving documentation, library searches, data entry, editing and translating reports, etc.

January 2004 – November 2004 Kathleen Howard and Associates Inc., Fredericton, N.B.

***Research Assistant***

- Assisting in tasks for research projects, such as retrieving documentation, library searches, etc.
- Assistance with the TTFM (Tell Them From Me) Student Online Survey, including translation of website, meetings with various school districts, etc.
- Building and maintaining online database of email contacts of Canadian schools and districts, as well as sending out TTFM updates to contacts
- Finding most recent survey-based studies and other research on paid human resources in the voluntary sector
- Writing an annotated bibliography for the Voluntary Sector HR Council Feasibility Study

January 2004 – June 2004 W. Morrison and Associates Inc., Fredericton N.B.

***Research Assistant***

- Conducting over 120 bilingual phone surveys on Youth Case Conferencing with various government employees across the province and compiling the data (Department of Public Safety project, Jan-March 2004)
- Coordinating and facilitating the School Smoking Surveys across the province (March-April 2004)
- Compilation of over 40 youth profiles for the New Brunswick Youth Centre (statistics)
- Planning, coordinating and translating at the Youth Provincial Forum on Tobacco at ABU in Moncton, N.B (May 2004)
- Working closely with the New Brunswick Advisory Council on Youth, Public Health, Public Safety, and the Anti-Tobacco Coalition on planning and coordinating various projects and events
- Material preparation and presentations at a variety of workshops including the Smoke Free Schools conference in Moncton, N.B., Anti-Tobacco Coalition, etc.

September 2003 – December 2003 Fredericton Residential Youth

Services (FRYS), Albert Street Crisis Unit  
Fredericton, N.B.

***Youth Care Worker***

- Supervising, assisting and counselling youth at risk and in crisis situations
- Taking youth on outings, writing incident reports, and sharing daily duties with staff

May 2003-June 2003; September 2003 Patrick Flanagan, Dept. of Public Safety/Kathleen Howard and Associates, Inc.

Fredericton N.B.

***Recorder***

- Recording and compiling notes from interviews with youth at the New Brunswick Youth Centre (NBYC) in Miramichi, N.B.
- Recording and compiling notes at various focus groups across the province concerning the voluntary sector

Sept. 2002- April 2003 Saint Thomas University, Dept. of Criminology  
Fredericton, N.B.

***Researcher (Student placement)***

- Planning Restorative Justice Week at Saint Thomas University (November 2002)
- Putting together a listening survey at Saint Thomas University's Forest Hill residence in order to assess to level of crime incidences and feelings of security in the residence setting
- Research and compilation of an extensive literature review of previous studies done about crime incidences and feelings of security in the residence setting

May-June 2002 Patrick Flanagan, Dept. of Public Safety  
Fredericton, N.B.

***Research Assistant***

- Conducting an intensive survey for the Millennium Scholarship Foundation concerning programs and organizations helping youth at risk to access post-secondary education
- Conducting an intensive internet-based search for existing organizations and programs that help youth at risk to access post-secondary education and contacting them for interviews

July-August 2001 NBCC Miramichi Miramichi, N.B.

***Recruiter***

- Mounting information kiosks across the province and recruiting new students
- Planning "Orientation Week" with the Student Life Coordinator
- Calling local businesses and collecting prizes for "Orientation Week"

---

**PUBLICATIONS\***

- Doucet, M. (2015). *In the fast lane towards adulthood: Supporting youth aging*

*out of the foster care system in New Brunswick* (Partners for Youth Inc. Policy Brief). Available online at:  
<http://www.partnersforyouth.ca/en/2015/05/27/aging-out-of-the-care-system/>

- Collin-Vézina, D., Doucet, M., Marion, É., Rothwell, D., Roy, C., Trocmé, N., & Wegner-Lohin, J. (2015). *Reorganizing Health and social Services in Quebec in the name of austerity: Too much, too fast and too centralized?* Montreal, QC: Centre for Research on Children and Families, McGill University. Available online at:  
<http://www.mcgill.ca/socialwork/channels/news/reorganizing-health-and-social-services-quebec-name-austerity-too-much-too-fast-and-too-centralized-245902>
- New Brunswick Youth in Care Network (2012). *A Long Road Home: An account of the first ever New Brunswick Youth in Care Hearings*. Fredericton, N.B.: Partners for Youth. Available online at:  
<http://cwrp.ca/publications/2799>
- Doucet, M. (2008). *Disciplinary climate in Canadian classrooms: From students' assessments to policy and practice*. MIDST, University of New Brunswick, School of Graduate Studies.
- Ruggeri, J., Doucet, M., & Watson, B. (2008). *Health care investment by provincial governments*. [Working paper series 2008-02]. Fredericton, N.B.: Department of Economics, University of New Brunswick.
- Ruggeri, J., & Doucet, M. (2007). *Government spending on health care as public investment* [Working paper series 2007-02]. Fredericton, N.B.: Department of Economics, University of New Brunswick.
- Doucet, M., Levac, L., & Ruggeri, J. (2006). The social costs of unhealthy children: Examining the future of Atlantic Canada. In J. Ruggeri (Ed.), *The environment and the health of children* (pp. 83-132). Fredericton, N.B.: Policy Studies Centre, University of New Brunswick.

## CONFERENCE AND WORKSHOP PRESENTATIONS

---

- Doucet, M., Lenet, J., Glidden, G., Mintzberg, S., & Sinai Glazer, H. (2015). *The diverse realities of doctoral students in social work: Challenging the norms of academic success*. Panel presentation at the Canadian Association for Social Work Education conference, June 4, 2015. Ottawa, ON: CASWE.
- New Brunswick Youth in Care Network leadership (2012). *New Brunswick Youth in Care Hearings*. Presented to the New Brunswick legislature, November 29, 2012. Fredericton, N.B.: Provincial Legislature.
- Doucet, M. (2011). *Integrated Service Delivery for Children and Youth: A child- and youth-centered framework*. Presented at the New Brunswick Foster Families Association conference, October 22, 2011. Fredericton, N.B.: Fredericton Inn.
- Doucet, M. & Eckstein, B. (2010). *Integrated Service Delivery: Getting there...* Presented at the Early Childhood Demonstration Centres workshop, November 25, 2010. Fredericton, N.B.: Saint Thomas

University.

- Doucet, M. (2010), *Prestation des services intégrés : cadre ciblé aux enfants et aux jeunes*. Panel presentation at Petits d'Hommes : An international symposium on the rights of the child, October 22, 2010. Moncton, N.B.: New Brunswick Child and Youth Advocate.
- Doucet, M. (2010). *Reducing the Risk, Addressing the Need: Being responsive to at-risk and highly complex children and youth (Response to the Ombudsman & Child and Youth Advocate)*. Presented at the First Nation National Child Welfare Conference, June 1, 2010. Moncton, N.B.: First Nations Child & Family Services New Brunswick.
- Doucet, M. (2010). *Integrated Service Delivery for Children and Youth: A child- and youth-centered framework for New Brunswick (bilingual presentation)*. Presented at the ACC Annual Crime Prevention Conference, Exploring Opportunities: Mental illness, addiction and community safety, June 2, 2010. Memramcook, N.B.: Atlantic Coordinating Committee on Crime Prevention and Community Safety.
- Doucet, M. (2008). *Disciplinary climate in classrooms: From students' assessments to policy and practice*. Presented at the American Education Research Association (AERA) annual meeting, March 25, 2008. New York, NY: AERA.
- Doucet, M. (2007). *Disciplinary climate in Canadian classrooms: From students' assessments to policy and practice*. Presented at the Centre international de criminologie comparée (CICC) international colloquium 'Punishment today: Permanence or mutation', December 7, 2007. Montreal, QC: CICC, Université de Montréal.
- Doucet, M., Ruggeri, J., & Watson, B. (2007). *Health care investment by provincial governments*. Presented at the Economics Department Seminar Series, November 16, 2007. Fredericton, N.B.: University of New Brunswick.
- Doucet, M., Levac, L. & Ruggeri, J. (2006). *The social costs of unhealthy children: Examining the future of Atlantic Canada*. Presented at the "Children's health and the environment" workshop, June 10, 2006. Fredericton, N.B.: Policy Studies Centre, University of New Brunswick.

---

## CERTIFICATES

**PRINCE2 Project Management Program certification (Foundation & Practitioner)** (course successfully completed January 2011)

**UNB Student Leadership Program** (Successfully completed October 2007)

---

## COMPUTER SKILLS

Can type 82+ wpm; proficiency in Microsoft Office programs such as Outlook, Excel, Word, and PowerPoint; SPSS Statistical Analysis and Text Analysis software; experience with End Note and in using academic search engines for publications.

## AWARDS RECEIVED

---

**Pierre Elliott Trudeau Foundation Doctoral Scholarship** (2014-2018, \$120,000 + \$80,000 travel allowance) Awarded to outstanding doctoral candidates who are enrolled in a social sciences and humanities program and who are doing research in areas related to the Foundation's four themes.

**Social Sciences and Humanities Research Council (SSHRC) Doctoral Fellowship** (2014-2018, \$80,000) Awarded to students who demonstrate a high standard of scholarly achievement in undergraduate and graduate studies in the social sciences and humanities.

**Building Research Capacity (BRC) with First Nations and Mainstream Youth Protection Services in Quebec Participatory Research Training Fellowship** (2014-15, \$10,000) Awarded to graduate students with the goal to provide training in longitudinal and ecological methods using administrative data within a participatory research approach. The research goal of the project is to better understand the dynamics and outcomes of child protection services delivered to First Nations (FN) and non-FN children, and to support youth protection (YP) organizations' capacity to conduct such research.

**New Brunswick Department of Social Development Doctoral Research Grant** (2014-2017, \$30,000) Awarded to former youth in care based on academic and career achievements, and the Department's interest in research being conducted. I am expected to present my thesis research to the Department's key stakeholders and policy decision-makers.

**McGill School of Social Work PhD Introductory Scholarship** (2013-14, \$15,000) Awarded to incoming first year PhD students in the Social Work program that have demonstration academic excellence and financial need.

**UNB Alumni Merit Award** (2007-2008, \$5000) In recognition of academic achievement and contribution to the university community.

**Canadian Research Institute for Social Policy (CRISP) Master's Research Grant** (2005-2008, \$31,000) Awarded to Master's students who also work as Research Assistants at the Canadian Research Institute for Social Policy.

**Youth in Care Post-Secondary Education Scholarship** (1999-2003, \$70,000) Funding awarded to youth in care under the province of New Brunswick Child Protection Services who choose to pursue post-secondary education.

**Valedictorian** at high school graduation (1998) and NBCC Miramichi graduation (2001).

## VOLUNTEER EXPERIENCE

---

**New Brunswick Youth in Care Network**, leadership member since Spring 2011; presenter and panellist at the Youth in Care Hearings at the



Legislature on November 29<sup>th</sup>, 2012.

**Heart & Stroke Foundation of New Brunswick**, The Heart Truth Fashion Gala, April 2011 to 2013 – Volunteer DJ for the event, held at Casino New Brunswick in Moncton, N.B.

**New Brunswick Child and Youth Advocate’s Steering Committee on Youth Engagement**, January 2010 – September 2010 – Assisted with the development, planning and moderation of sessions for a Youth Engagement Forum held April 7, 2010 at the Saint Thomas University Conference Center, compilation of Forum proceedings and defining next steps for youth engagement activities in New Brunswick.

**St. Thomas University Centre for Research on Youth At Risk**, Launch of Film *Four Feet Up*, November 24, 2009 – panel for discussion on child and youth poverty, held at Saint Thomas University, Fredericton N.B.

**Advisory Committee on Engaging Young Canadians (ACEYC)**, Canadian Policy Research Network (CPRN) Initiative, November 2004-June 2006 - Volunteer member of the Committee, main role being to advise CPRN on how to engage young Canadians into policy issues.

**Fredericton Residential Youth Services (FRYS)**, Fredericton, N.B. September 2002- March 2003 - Volunteered three hours a week for the Alternate School Program and helped young teens to read and write.

## **EXTRACURRICULAR ACTIVITIES**

---

Executive Vice-President of Student Council and Class President in high school; Executive Vice-President and President of Student Council at NBCC Miramichi; member of various college committees (Winter Carnival, Fashion Show, Publicity) and organizer of many major college events. Member of two renowned East Coast DJ collectives, Ultrasound Collective and Big City Nights, and assisted in the planning of electronic music showcase events.

*\*References and documentation of publications available upon request*